

ROUTING AND TRANSMITTAL SLIP

Date

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	DD/P&M	D	3/30
2.	CTPPG	D	3/30
3.	[Redacted]		
4.	Nadine I		
5.	Did 1556 get a want a copy? <i>John</i> E gave. Pete D. a copy on Friday		
Action	File	Note and Return	
Approval	For Clearance	Per Conversation	
As Requested	For Correction	Prepare Reply	
Circulate	For Your Information	See Me	
Comment	Investigate	Signature	
Coordination	Justify		

REMARKS

Defect to you on whether a copy should be sent to C/ISSC

Did we send this to C/ISSC already?

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA
FPMR (41 CFR) 101-11.206

STAT

Sanitized Copy Approved for Release 2010/07/09 : CIA-RDP87S00869R000300010006-7

Page Denied

S E C R E T

BUD-IF ILLEGIB

25X1

MEMORANDUM FOR: Planning Officer, DDA

FROM: William F. Donnelly
Director of Communications

SUBJECT: DA Communications Services Requirements,
FY1986 through FY1990 (U) *hm*

REFERENCE: DDA 83-4801/9, 12 December 1983

1. Appropriate technical officers in the Office of Communications have reviewed the requirements you submitted to us in the reference. Many of these requirements are being met or can be met with resources in the Office of Communications' base and ongoing program. Others require an increment of services outside of that program; these resources should be programmed by the requesting component. The cost figures in the attachment are provided for the offices' use when preparing new initiatives for the FY1986-90 program. To initiate implementation of these services, a formal request should be forwarded to OC prior to the beginning of FY86 for those requirements which survive the budget review process and are funded. Transfer of funds to OC for service implementation will follow at the appropriate time. These services will be incorporated into the OC network for ongoing management. 25X1

2. Several requirements in your submission are being addressed by the activity addressing communications services for the Headquarters compound and the consolidation of Agency activities to the compound. Some other identified data communications needs invite closer planning between the appropriate units in ODP, OC, and the program development offices. 25X1

3. To assist in handling the attached data, the requirements are assembled alphabetically by office and chronologically by program year within each office. 25X1

Downgrade to CONFIDENTIAL
upon removal of Attachment

WARNING NOTICE-INTELLIGENCE
SOURCES OR METHODS INVOLVED

S E C R E T

SUBJECT: DA Communications Services Requirements,
FY1986 through FY1990 [redacted]

25X1

25X1

4. Please contact [redacted] on secure
extension [redacted] for additional information or questions you
may have. [redacted]

25X1

25X1

25X1

William F. Donnelly [redacted]

25X1

Attachment:
As stated

S E C R E T

Page Denied

Next 3 Page(s) In Document Denied


SECRET

Buel-2

6 DEC 1983

MEMORANDUM FOR: DDA Management Staff

FROM:


Director of Security

25X1


SUBJECT

New Communications Services Requirements
FY-1986 through FY-1990

REFERENCE:

DDA Memorandum #4801/1-83 dated 16 November
1983 - same Subject

1. As requested in the referenced memorandum, attached as A through C are the Office of Security's (OS) requirements for communication services for FY-1986 and outyears which the Office of Communications will cost and return in order for OS to factor them into its FY-1986 Program and Budget Call. Special or unique communication needs for the new building, as requested in paragraph 4 of reference, are not being identified by OS at this time as it is understood that new building requirements are being presented through the New Building Planning Office.

2. If further information is required, please contact the Policy and Plans Group, extension  red line.

25X1


25X1

Attachments

REGRADED UNCLASSIFIED
WHEN SEPARATED FROM
CLASSIFIED ATTACHMENTS

SECRET


25X1

SUBJECT: New Communications Services Requirements
FY-1986 through FY-1990

Distribution:

Orig - Adse
1 - D/Security
① - OS Registry
1 - PPG Chrono
OS/P&M/PPG [] bc
(2 December 1983)
REVISED [] ali (5Dec83)

25X1

25X1

SECRET

A

Page Denied

B

Page Denied

REQ. NUMBER: DDA/OS-3/86

OFFICE RANK: 3 of 3

OFFICE: OS/PTAS/ISSG
TITLE: Six Telecommunication Lines

REQUIREMENT:

OS has a requirement for six telecommunication lines during FY-1986 through FY-1990. This includes lines for four new terminals as well as two Wang/VM interface connections.

JUSTIFICATION:

OS requires the four new terminals in order to be able to audit all major Agency ADP systems; two Wang/VM interface connections will enable an out-building security component to communicate electronically with OS's main office.

TIME REQUIREMENT: FY-1986 through FY-1988

IMPACT OF LACK OF SERVICE ON OTHER PROGRAMS:

Lack of the four new terminal lines will prohibit OS from being able to audit all Agency ADP systems; and lack of two Wang/VM interface connections will cause OS's components to transmit data only through courier channels.

CONTACT:

Name:

25X1

Office:

OS/PTAS/ISSG

Telephone:

25X1

SECRET

25X1

REFERENCE

ROUTING AND TRANSMITTAL SLIP

Date 18 NOV 1983

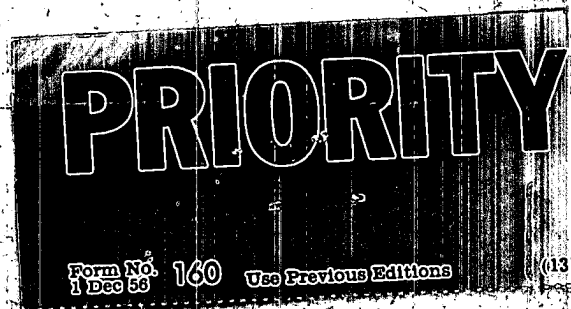
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. DD/P+M	[Signature]	11/18
2. CIPPG	[Signature]	11/21
3. [Redacted]		
4. [Redacted]		
5. [Redacted]		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DL 12/6/83

7941



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FROM: (Name, org, symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA

STAT

DD/A K3313077

* 83-4801/1

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

New Communications Services Requirements
FY 1986 through FY 1990FROM: Harry E. Fitzwater
DDA
7D18 HQ

EXTENSION

NO.

DATE 17 NOV 1983

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/ODP
2D00 HQ2. D/OF
616 Key3. D/OIS
1206 Ames4. D/OL
2B075. D/OP
5E13 HQ6. D/OS
4E60 HQ7. D/OMS
1D4054 HQ8. D/OTE
1026 CoC

9.

10.

11.

12.

13.

14.

15.

25X1

18 NOV 1983

~~SECRET~~

~~14801/1-83~~

10 8 1 1983

MEMORANDUM FOR: Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training and Education

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: New Communications Services Requirements
FY 1986 through FY 1990

The annual request from the Director of Communications for requirements for new communications services is attached. Please follow the instructions in the memorandum and submit your requirements to the DA Management Staff by 2 December 1983. If there are any questions, please call [redacted] on extension [redacted]

25X1
ZSA

25X1

[redacted]
Harry E. Fitzwater

Attachment

ILLEGIB

~~SECRET~~

S E C R E T

DDI Registry
83-4861

988

MEMORANDUM FOR: Chief, Management Staff, DDA

FROM: William F. Donnelly [REDACTED]
Director of Communications

25X1

SUBJECT: New Communications Services Requirements,
FY1986 through FY1990

1. For FY1986, as in previous years, the Office of Communications will continue to program and budget for those services, with some modest increases, included in its base program. We recognize that the Offices in the Directorate may have requirements for communications services in addition to those currently being satisfied. To assist the Offices and OC in planning for these services, please identify to the Office of Communications those needs for enhanced or new communications services. OC will cost these requirements and return to them information that should be included in their program proposal for FY1986-90. [REDACTED]

25X1

2. The Offices' requirements for enhanced levels of services or for communications services for new initiatives should be submitted to the Office of Communications by 09 December in the format outlined in the attachment to this memorandum. Receiving their needs by this date will provide OC with sufficient time to prepare and forward to them cost estimates for the new requirements by 17 February 1984. This will allow the operating components to include these estimates in the format specified by FY1986 Program and Budget Call. [REDACTED]

25X1

3. As a follow-on to the new requirements solicitation performed two years ago for FY1984, OC representatives will be contacting members of the Offices' staffs, as appropriate, concerning the status of communications initiatives programmed and now funded in FY1984. This information will assist OC in planning support for these programs. [REDACTED]

25X1

25X1

S E C R E T

S E C R E T

SUBJECT: New Communications Services Requirements, FY1986
through FY1990

4. For your and the Offices' information, standard communications services (black telephone, secure voice and a wide range of secure data transmission equipment) required for the new headquarters building will be programmed in a new headquarters building support initiative. However, any special or unique communication needs for the new building over and above the standard services are to be programmed by the operating component. These "special" services need to be identified in their submissions due to OC on 09 December. [redacted]

25X1

5. The new communications requirements activity is being coordinated within OC by the Management and Liaison Staff/Requirements and Analysis Group. If there are any questions, please call [redacted] secure. As in past years, OC representatives are prepared to assist members of the Offices' staffs with the new requirements as necessary. [redacted]

25X1

25X1

25X1

[redacted]
William F. Donnelly [redacted]

25X1

Attachment:
As stated

S E C R E T

UNCLASSIFIED

NEW COMMUNICATIONS SERVICES

REQUIREMENTS

FORMATTING INSTRUCTIONS

1. Please submit requirements in the attached format.
2. Assign an office requirement number indicating Directorate, office, requirement number and program year. See example in upper right-hand corner.
3. Indicate whether the communications service is to be an enhanced service to an ongoing program or in support of a new initiative.
4. As in previous years, a priority rank of each requirement should also be assigned.
5. Classify as appropriate.

UNCLASSIFIED

S A M P L E

REQ. NUMBER: TSD-01/85

OFFICE RANK: 1 of 1

OFFICE: OSO/OG/TSD

TITLE: Secure Teletype Communications

REQUIREMENT:

TSD has a requirement for secure teletype communications between OSO/TSD and three contractor facilities in FY-86. XYZ, Inc., ABC Systems, and MNO Data, Inc. (Enhanced service to ongoing program.)

JUSTIFICATION:

Above facilities have contracts associated with highly sensitive operations and secure communications is required.

TIME REQUIREMENT:

FY-86

IMPACT OF LACK OF SERVICE ON OTHER PROGRAMS:

Lack of service will impact scheduled deliveries due to Program XXX.

CONTACT:

Name: A. Smith

Office: OSO/OG/TSD, XXX East Bldg.

Telephone: 33-1111 Secure

S A M P L E

BASIC

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

New Communications Services Requirements - FY 1986 through FY 1990

FROM:

Policy and Plans Group
4E-70, Hdqs.

EXTENSION

NO.

STAT

DATE

28 NOV 1983

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DD/PSI
4E-58, Hdqs.RECEIVED
23 NOV 1983FORWARDED
11/29/83

OFFICER'S INITIALS

Attached is the annual req^{ILLEGIB}
from the Director of Communications
for requirements for new commo
services.

2.

RRG.

3.

DD/PTAS
202

Please review and forward any
requirements you might have via
the attached format to PPG by
close of business 29 November. STAT

4.

5.

C/SSC
5E-11, Hdqs.

6.

7.

C/SRD
GE-31, Hdqs.

8.

9.

C/SEG
4E-21, Hdqs.

10.

11.

C/IRG
4E-21, Hdqs.

12.

13.

C/PMS
4E-63, Hdqs.

14.

15.

PSI is not
aware of any
unresolved requirements.
STAT

4/23/84

fig { ISSG: ISSG anticipates a need for 6 telecommunication lines during FY 86 through 1990. This includes lines for four new terminals as well as two Wang/VM interface connections.

ILLEGIB

New communication services ~~that~~ will be included in the construction of the new building have been presented through the New Building Planning Office.

TSD: Same as second paragraph in ISSG's input.

Do not anticipate need for commo.

PSD: Do not anticipate need for commo. —

Joint

time for

933-2150

*Rec'd telephonically
from PTAS 2 Dec 83 at 1530.
JPR
JPR*

CONFIDENTIAL

ROUTING AND RECORD SHEET

SUBJECT: (Optional) New Communications Services Requirements FY 1986 through FY 1990				
FROM: [] C/ISSG/OS 216 []		EXTENSION []	NO. []	STAT
TO: (Officer designation, room number, and building)		DATE RECEIVED FORWARDED	OFFICER'S INITIALS	DATE 02 DEC 1983
1. C/OPS/PTAS				(contents were received telephonically by PPC on 2 Dec 83). PPC 1 PG to base C/ISSG - added per id 12/5 from
2.				
3. DD/PTAS				
4.				
5. C/PPG/OS 4E70 Hqs.		12/5	RR	
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

CONFIDENTIAL

CONFIDENTIAL

0 2 DEC 1983

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM: [redacted] Chief
Information Systems Security Group

25X1

SUBJECT: New Communications Services Requirements
FY 1986 through FY 1990 (U)

REFERENCE: Memo for Multiple from DD/DDA, dated
16 November 1983, same Subject

1. The Information Systems Security Group (ISSG) anticipates a need for six telecommunication lines during the Fiscal Years 1986 through 1990. This request will include lines for four new terminals as well as two Wang/VM interface connections.

[redacted]

25X1

2. New communications services that will be included in the construction of the new building have been presented through the New Building Planning Office for ISSG. [redacted]

25X1

25X1

[redacted]

WARNING NOTICE
INTELLIGENCE SOURCES
OR METHODS INVOLVED

[redacted]

25X1


CONFIDENTIAL

U
S E C R E T

29 November 1983

MEMORANDUM FOR: Chief of Operations/DDPTAS

FROM:


Chief, Technical Security Division

25X1

SUBJECT: New Communications Services Requirements
FY 1986 through FY 1990

1. The Technical Security Division does not anticipate the need for any new communications services during the Fiscal Years 1986 through 1990.

2. New communications services that will be included in the construction of the new building have been presented through the New Building Planning Office for TSD.


25X1

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED


25X1

S E C R E T

PRIORITY

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

New Communications Services Requirements - F

Form No. 1 Dec 56

160

Use Previous Editions

(13)

FROM:

F

Policy and Plans Group
4E-70, Hdqs.

EXTENSION

NO.

DATE

22 NOV 1977

STAT

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DD/PSI
4E-58, Hdqs.

2. C/OPS/PTAS

NOV
22 19773. DD/PTAS
202

11/28

Attached is the annual request from the Director of Communications for requirements for new commo services.

Please review and forward any requirements you might have via the attached format (to PPG by close of business 29 November.)

STAT

4. C/ISSC -

5. C/SSC
5E-11, Hdqs.

C/ISSC

6. C/ISSC

7. C/SRD
GE-31, Hdqs.

8. C/ISSC

9. C/SEG
4E-21, Hdqs.

10. C/ISSC

11. C/IRG
4E-21, Hdqs.

12. C/ISSC

13. C/PMS
4E-63, Hdqs.

14. C/ISSC

15. C/ISSC

} after ps

PSD has no comment

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

New Communications Services Requirements - FY 1986 through FY 1990

FROM:

For

Policy and Plans Group
4E-70, Hdqs.

EXTENSION

NO.

STAT

DATE

23 NOV 1983

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DD/PSI
4E-58, Hdqs.

2.

3.

DD/PTA
202

4.

5.

C/SSC
5E-11, Hdqs.

6.

7.

C/SRD
GE-31, Hdqs.

8.

9.

C/SEG
4E-21, Hdqs.

10.

11.

C/IRG
4E-21, Hdqs.

12.

13.

C/PMS
4E-63, Hdqs.

14.

15.

Attached is the annual request from the Director of Communications for requirements for new commo services.

Please review and forward any requirements you might have via the attached format to PPG by close of business 29 November.

STAT

SSC/CIB anticipate no new commo requirements from OC in FY 86 thru 90. All of 4C Phase II commo will be provided by DIA links to the Unified & Specified Commands

STAT

Page Denied

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

New Communications Services Requirements - FY 1986 through FY 1990

FROM:

Policy and Plans Group
4E-70, Hdqs.

EXTENSION

NO.

STAT

DATE

23 NOV 1983

STAT

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DD/P
4E-5, Hdqs.

2.

3.

DD/PT
202

4.

5.

C/SSC
5E-11, Hdqs.

6.

7.

C/SRD
GE-31, Hdqs.

8.

9.

C/SEG
4E-21, Hdqs.

10.

11.

C/IRG
4E-21, Hdqs.

11/23/83

11/23/83

L

12.

13.

C/PMS
4E-63, Hdqs.

14.

15.

Attached is the annual request from the Director of Communications for requirements for new commo services.

Please review and forward any requirements you might have via the attached format to PPG by close of business 29 November.

STAT

IRC has no discernable needs at the time for new communications service

C/IRC/OS, STAT

ROUTING AND RECORD SHEET				
SUBJECT: (Optional)				
New Communications Services Requirements - FY 1986 through FY 1990				
FROM:	EXTENSION		NO.	STAT
Policy and Plans Group 4E-70, Hdqs.			DATE 23 NOV 1983	STAT
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. C/PPG	23 NOV 1983	11/25/83		To 1 & 2: For your information.
2.				
3. DD/P&M	25 NOV 1983	11/25		This went to PPG from me. I saw it before.
4. C/PPG	11/25			
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				

ROUTING AND RECORD SHEET				
SUBJECT: (Optional) New Communications Services Requirements - FY 1986 through FY 1990				
FROM: [] Policy and Plans Group 4E-70, Hdqs.		EXTENSION []	NO. []	STAT []
			DATE 11-23-83	STAT []
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
	RECEIVED	FORWARDED		
1. DD/PSI 4E-58, Hdqs.				Attached is the annual request from the Director of Communications for requirements for new commo services.
2.				
3. DD/PTAS 202 []				Please review and forward any requirements you might have via the attached format to PPG by close of business 29 November.
4.				
5. C/SSC 5E-11, Hdqs.				STAT []
6.				
7. C/SRD GE-31, Hdqs.				
8.				
9. C/SEG 4E-21, Hdqs.				
10.				
11. C/IRG 4E-21, Hdqs.				
12.				
13. C/PMS 4E-63, Hdqs.				
14.				
15.				

SECRET

DD/A Registry

82-0544

26 FEB 1982

MEMORANDUM FOR: Director, Office of Data Processing
Director, Office of Finance
Director, Office of Logistics
Director, Office of Medical Services
Director, Office of Security
Director, Office of Training & Education

FROM:

[REDACTED]
DDA Management Staff

25X1

SUBJECT:

DDA Communications Support Requirements
for FY 1984-1988 [REDACTED]

25X1

1. Attached are the Office of Communications cost estimates and comments in response to your requirements for communications support in FY 1984-1988. [REDACTED]

25X1

2. As with last year's program, you should budget for your new communications support requirements. The attached OC materials should provide sufficient information in order for you to defend pricing. If you have further questions, please contact [REDACTED] on [REDACTED]

25X1

25X1

Attachments
As Stated

Regraded CONFIDENTIAL
When Separated From
Attachments

25X1

WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED

SECRET

OS 2 0559

~~SECRET~~SRM-M82-002
12 February 1982

MEMORANDUM FOR: Chief, Management Staff, DA

FROM:

[REDACTED]
Systems Requirements Manager, OC-ED/SIS

25X1

SUBJECT: New Communications Support Requirements in
FY 1984 - FY 1988 for the Directorate of
Administration (U)REFERENCE: DD/A 81-1300/7, dated 10 November 1981,
same subject

1. Attached are cost estimates and comments relative to FY 1984-1988 communications support requirements submitted by DA offices. (U)

2. To facilitate cross reference, each requirement in the response has been identified by a two-digit number and arranged to follow the order as presented in the reference. In turn, the left hand margin of the reference has been annotated to include these numbers. (U)

3. The following comments refer to certain Office of Logistics (OL) and Office of Finance (OF) requirements as noted:

a. OL Requirement 01, Program Year 84: The NDP effort underway at NPIC includes facility and communications upgrades which will impact the Office of Communications (OC), although the primary effort will be accomplished with NDP resources, other work will be required. The NPIC Support Staff has advised that coordination of this additional effort will begin in early CY 1982. It is estimated that funding will be required in FY 84. OC is allocating funds for communications equipment as well as some funds to effect general improvements to the existing OC facility.

b. OF Requirements 01, 02, 03, and 04, Program Year 84: As discussed with [REDACTED] OC will provide the connectivity required to support an OF word processing network. Specifics of this service must be addressed when characteristics of the word processing are known. 25X1

The construction of the Key Building secure distribution grid will commence after award of a construction contract, which has been delayed because of the lack of an approved FY 82 budget.

25X1

~~SECRET~~

SECRET

SUBJECT: New Communications Support Requirements in FY 1984 - FY 1985
for the Directorate of Administration (U)

OC will provide funding for the requested capability.

25X1

4. I regret that circumstances precluded an earlier response to your communications support requirements. As questions arise, or as additional information is needed, please feel free to contact me on secure extension [REDACTED]

25X1

25X1

Attachments:

- A. Computer Printout of DDA Comm. Rqmts.
- B. DD/A 81-1300/7

SECRET

Sanitized Copy Approved for Release 2010/07/09 : CIA-RDP87S00869R000300010006-7

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Next 3 Page(s) In Document Denied

OS REGISTRY
FILE D + M - 6

DD/A 81-1300/2

25 NOV 1981

x approved

MEMORANDUM FOR: Director of Data Processing
Director of Finance
Director of Information Services
Director of Logistics
Acting Director of Medical Services
Director of Security
Director of Training & Education

FROM: William N. Hart
Associate Deputy Director for Administration

SUBJECT: New Communications Support Requirements for
FY 1984-FY 1988

1. The attached memorandum from the Office of Communications requests that you identify and prioritize your communications support requirements for the period FY 1984 through FY 1988. As in the past, each requesting office will be responsible for programming new requirements. For these initiatives, please provide the information which is requested on the attached form. Since each office will budget for its own requirements, we ask that you provide an office priority. With OC concurrence, a directorate priority ranking will not be provided.

2. Since OC is expected to program for those items which were initiated in your 83 program but which have continued out-year resource requirements, it will also be necessary that you forward information included in your 1983 OMB budget submission on approved new 1983 communications support requirements as well.

3. OC needs the 1984 new requirements by 1 November 1981, and the out-year projections from the 1983 OMB submission at the same time.

4. Please forward the new requirements for 1984 to Management Staff by 29 October 1981. Please forward the 1983 out-year projections directly to the System Requirements Manager in OC by 1 November 1981.

OS 1 1308

5. If you have any questions regarding this request, please call
Management Staff on extension

STAT
STAT

William N. Hart

Attachments:
As Stated

DD/A Registr

81-1300/1

OC-m81-480

19 JUN 1981

MEMORANDUM FOR: Chief, Management Staff, DA

FROM:

[REDACTED]
Director of Communications

STAT

SUBJECT: Submission of New Communications Support
Requirements for FY 1984 through FY 1988

1. It is requested that FY 1984 through FY 1988 communications support requirements for Directorate of Administration (DA) offices be forwarded to the Office of Communications (OC) by 1 November 1981. It is further requested that the requirements be listed in Directorate priority order.

2. We do not anticipate any changes to the Program Call instructions from the previous two years; new communications initiatives will be programmed by the requesting component and OC will program for the appropriate support in subsequent years. While it is recognized and accepted that totally new initiatives will surface with annual submissions, it is hoped that Directorate requirements, for the most part, will be closely related to those that have been submitted in the past and that have been included in the OC Recapitalization Program, General Implementation Plan for FY 82-89.

3. In addition to the above, it will be necessary for OC to have information relative to communications requirements included in the DA offices' FY 1983 budget submission in order that out-year support costs may be included in OC FY 1984-88 programs. This information should be submitted with your 1 November 1981 requirements submission or, if that is not possible, forwarded to OC as soon as possible after the Office of Management and Budget approvals are received.

4. OC representatives are prepared to assist members of your staff or the DA offices with definition and statement of requirements as necessary. The focal point for discussion of new support requirements is the Systems Integration Staff, Engineering Division (OC-ED/SIS). [REDACTED] is designated the Systems Requirements Manager STAT within SIS and is the primary point of contact for Directorate and Office communications requirements coordinators. Should additional information concerning this memorandum be required, please have members of your staff contact [REDACTED] non-secure.

STAT

DDA RANK: _____ of _____

OFFICE RANK: _____ of _____

OFFICE:

TITLE:

REQUIREMENT:

JUSTIFICATION:

TIME REQUIREMENT:

IMPACT OF LACK OF SERVICE ON OTHER PROGRAMS:

CONTACT:

NAME:

OFFICE:

TELEPHONE: